

PARISH COUNCIL

April 19, 2017

Minutes of the Meeting * submitted by Kathi Trares

PRESENT: Fr. Ed Stafford, Deacon Gerry Scopilliti, Glenn Turpin, Mary Ann Feddor, Marianne Berzinskas, Bill Custer, Cindy Clark, Karen Schulz, Susan Zukas, Patty Nichols, Kathi Trares

EXCUSED: Sr. Joyce Schreiber, Peg Haney

Meeting opened at 7:09 p.m. with prayer led by Bill Custer; members shared cake and other refreshments in honor of Fr. Ed's birthday.

REPORTING TO DIOCESE

Pete Schafer, Director of Evangelization, has requested parishes submit a report on how they are implementing their diocesan Pastoral Plan for Evangelization, *Trusting in Christ: A Call to Discipleship*. These parish reports will be compiled into a diocesan report to be released at Pentecost. After a brief discussion, it was decided that Kathi will use past minutes, survey results, and our process discussions to put together a report; Glenn will help review and finalize to present for Fr. Ed's approval to submit by April 28th deadline.

ACTION ITEMS FOR IMPROVEMENT AREAS - Finances

- Find ways to generate a regular flow of income to cover day-to-day expenses as well as fund upcoming projects.
- Pastor & Finance Council member to attend upcoming Diocesan Stewardship Training.
- Finance Council continually working on prioritizing maintenance needs and ways to address them (church roof, church interior, parking lot, hall kitchen, parish center)
- Provide reminders of parish needs and ways families can support parish.
- Promote rental of facilities more to generate income.

PARISH COUNCIL MEMBERSHIP

Members who's terms expired this May include Glenn Turpin, Marianne Berzinskas (Worship Comm. rep.), Mary Ann Feddor, and Jim Schultis; the rest of the membership (excluding staff) will have their terms expire in 2018. Current members have already stayed on an extra year to continue with the Pastoral Planning Process (typically terms are for three years). Members briefly discussed ways to fill these positions including bulletin blurbs and personal invitations. Members agreed to use Parish Council bulletin insert (see attached) and personal contacts to solicit potential Council members (response deadline of May 31st).

MINISTRY UPDATES

Parish Social Committee – Deacon Gerry shared that Lori Duriak is organizing another Parish Dance on Saturday, May 20th beginning at 6:30 p.m.; this event is being offered to the community as well. In the future, it is the hope to offer more events for kids (i.e. roller skating, sledding). In addition, Parish Picnic (Sept.) and Parish Appreciation Event (Feb.) to be planned.

Fireside Chats – Fr. Ed and Deacon Gerry are planning to have Q & A sessions beginning with evening prayer then moving to a campfire with refreshments; opportunity for parishioners to submit questions ahead of time about things they are curious about will be offered.

Parish Involvement - Kathi shared a parish booklet outlining all the organizations, committees, and ministries (professionally published 2002); suggestion was made to update & provide to parishioners newly registering families to help get more people involved (Kathi indicated that our copier would be capable of printing).

Diocesan & Parish Anniversaries – Kathi spoke of 75th Anniversary of the Diocese of Youngstown celebration with opening 5/20/18 & closing 6/9/19. St. Joseph Church will celebrate it's 95th anniversary in 2018 being established as a parish 5/15/23 (mission 1864).

Meeting adjourned at 8:45 p.m. with prayer led by Fr. Ed.

NEXT PARISH COUNCIL MEETING: May 17 (Prayer – Marianne Berzinskas), No Summer Mtgs.

Parish



Council

PURPOSE:

The Parish Pastoral Council is a consultative and advisory body that exists to support the Parish Priest by providing spiritual leadership and sound administrative procedures for the parish. The Council encourages all parishioners and all parish ministries to participate in the life of the church.

The intentions of the members of the Pastoral Council are the following:

1. To pray that with the grace of God and the guidance of the Holy Spirit that they are witnesses to the presence of Christ in the Parish community
2. To develop a sense of community in the parish
3. To foster growth and maturity and the recognition of the need for change where appropriate
4. To plan for the future of the parish

The Pastoral Council will co-ordinate and promote the activities of the parish and the organizations within the parish in the following key areas: Christian Service, Evangelization, Family Life, Worship and Prayer, Discipleship – Faith Formation / Catechesis, Finances, and Administration.

MEMBERSHIP:

Parish Council is currently comprised of ex-officio members, parish ministry representatives, at-large members, and appointed members. Members typically serve a three-year term commencing in September and concluding in May of each year. The process of adding new members to Council is based upon discernment. Those eligible for discernment are:

- ◆ Fully initiated Roman Catholics in good standing with the Church (baptized, confirmed & practicing Catholic)
- ◆ Able to consider the needs of the whole parish
- ◆ A supporting member (be a steward of the parish, by sharing time, talent, and treasure in the parish)
- ◆ At least 18 years of age
- ◆ Active participant in parish life, especially Sunday liturgy (registered member of the parish for at least two years)

CURRENT MEMBERS:

<i>Fr. Ed Stafford</i> , Pastor	330-274-2114
<i>Deacon Gerry Scopilliti</i>	330-569-4795
<i>Sr. Joyce Schreiber</i> , Pastoral Minister	330-274-2253
<i>Peg Haney</i> , Director Of Religious Education	330-274-2268
<i>Kathi Tares</i> , Parish Council & Parish Secretary	330-274-2253
<i>Cindy Clark</i> , Business Office Manager	330-562-0997
<i>Glenn Turpin</i> , President [Term Expires: May, 2017]	330-977-7385
<i>Marianne Berzinskaskas</i> , Worship Committee Rep. [Term Expires: May, 2017]	330-562-4574
<i>Bill Custer</i> [Term Expires: May, 2018]	440-343-4579
<i>Mary Ann Feddor</i> [Term Expires: May, 2017].....	330-296-7402
<i>Patty Nichols</i> , St. Joseph Cares Rep. [Term Expires: May, 2018].....	330-715-4748
<i>Karen Schulz</i> , Finance Council Rep. [Term Expires: May, 2018]	330-274-8189
<i>Susan Zukas</i> [Term Expires: May, 2018].....	330-388-2899

MEETINGS:

Meetings are held the third Wednesday of every month at 7:00 p.m. in the Parish Center (Sept., Oct., Nov., Jan., Feb., Mar., Apr., May). The meetings are based upon the consensus process. Faith Formation and/or Prayer occurs at every meeting and is an important aspect of the Council process. Past meeting minutes are posted on the parish website (<https://stjosephmantua.com/parish-council>). Any parishioner may bring a matter to the attention of the Council through a Council member or by contacting the chairperson or pastor at least two weeks prior to a meeting. If you'd like to send a message to any member of Parish Council, please email parishcouncil@stjosephmantua.com.

If you'd like to be considered to serve on St. Joseph's Parish Council, please submit a nomination card (drop in collection box in Narthex) or contact the Parish Office no later than Wednesday, May 30.

St. Joseph Mantua Worship Committee Meeting March 30, 2017

Attendance: Fr. Ed, Sr. Joyce, Deacon Gerry, Chuck, Bill, Kathy, Mary Ann, Marianne, Amy, Michele, Bob, Jay and Diane

Palm Sunday We will use the books so congregation can follow along. Fr. Ed, Deacon Gerry and one lector, this will be the same as for Good Friday.

Holy Tuesday those going to Youngstown to pick up the Holy oils are: Mary Ann, Linda Litz, Marty Hura, Kathy P. Chuck, Marianne, Michele, and Bob. Meet in church parking lot at 8 AM

Holy Thursday Presentation of Oils

Washing feet there will be 8 people. Fr. will wash and Deacon will dry. Fr. asked if we could select those to have their feet washed.

Bring up the rice bowls to the altar, then the offertory gifts. (10 year old boy making his first Communion and he and his family will be bring up the gifts.

Altar of repose sign-up sheet for those keeping vigil.

Will ask Ron Kotkowski for his crucifix for the veneration of the cross.

Easter Vigil 8:00 Pm Deacon Gerry will carry the Pascal Candle. Deacon will sing in English the intonation during the procession. Congregation's candles will be lit on the second intonation. Lights will be on in the church in the back and in the Sanctuary. Deacon will sing the Exulted. There will be 5 readings this year since we have no RICA- Creation (Genesis), Isaiah 5.5 and 5.4 Ezekiel.

Easter Sunday Masses 8:30 and 11:15

Environment:

Friday 3/31/2017 5 PM cover the Crucifix.

Palms are here

Vigil candle and Cups are here need to be put together,

Flowers are ordered.

Easter environment- Immediately after Good Friday Service.

Next meeting May 4, 2017

Respectfully Submitted 3/31/2017
Diane Sanderson

Approved

**St. Joseph Cares
Meeting Minutes
Tuesday, April 4, 2017
7:00 PM**

Present: Jan Herman, Angie and Joe Daczko, Ron Scala, Jeanine Maczko and Jean Wojtecki.

I. OPENING PRAYER – Jan

II. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Joe to approve the meeting minutes of the March 2017 meeting, motion seconded by Ron, all in favor, motion carries.

III. TREASURER’S REPORT

Reported an ending February balance of \$2,414.76. March Deposit of \$605.00, and March Cases \$649.50, resulting in a balance of \$2,370.26 at the end of March. Cases for March below.

Case	Check No.	Amount	Purpose
910	2843	\$200.00	Rent
911	2844	\$200.00	?
912	n/a	\$0	No check given
913	2845	\$19.50	Com meal reimbursement
914	2846	\$30.00	Thank you flowers
915	2847	\$200.00	?

DISCUSSION

The group had discussion on the following topics:

- Ron asked, if we maintain higher balance, do we make adjustments to amounts we donate. Jan commented on how discerning we need to be.
- Jeanine updated on Bingo, will be starting soon at the nursing home and need volunteers. Will need to put in bulletin or add to announcements.
- Joe mentioned Men’s study on Virtues and last one they discussed was Justice and how we apply justice to our cases.
- Joe suggested we can use extra funds for parishioners in need, will ask office to add to church announcements.
- Joe talked about clothing give away every 2 months; can we contribute as a parish?
- Jan to talk to Peg regarding advertising community meals in the Villager.
- Ron updated group, “Start Talking Portage” Crestwood showing interest in the Drug Free America Club. Flyer available for meeting info that we would like e to make available in the Narthex. Ron to talk to office about bulletin updates.
- Paperwork signing for SJC account changes.
- Will meet next month at 6:30 to sign cards.

VI. CLOSING PRAYER– Joe

VII. ADJOURNMENT @ 8:30 PM

The next meeting is scheduled for Tuesday, May 2, 2017.

Finance Council Meeting Minutes April 6, 2017

■ **Call to order**

- We opened the St. Joseph Finance Council meeting with a prayer by Father Ed at 7:05 P.M.

■ **Attendance**

- The following members were present: Fr. Stafford, Ken Emerick, Joe Benek, Dan Safko, Cindy Clark, Cathy Sherbondy, and Karen Schulz.

■ **Review of minutes from the last meeting**

- The March, 2017 meeting minutes were accepted as presented.

■ **Review and Discussion of P&L**

- Profit and Loss reports received from Cindy Clark and Pat Finn were reviewed and accepted. Jason will be checking to see whether the several electric meters on the report can be consolidated or eliminated.

■ **Pastor's Report**

- The *QUICKBOOKS* program update has been installed.
- Father has had some discussion with the Diocesan Office of Stewardship. We will be attending an informational meeting on May 1, 2017 to learn new methods of increasing weekly donations along with other stewardship philosophies.

■ **Old Business**

- Have Ox Roast Fair funds been put into savings?
- We did receive in excess of \$4000 from the weekend collection for renovations.
- We are undecided about the need for a capital campaign.

■ **New Business**

- We will work on a refresher presentation about the on-line giving for some time in May. We may also include an explanation of regular expenses.
- We discussed rental of the school and hall.
- We discussed a plan for kitchen and hall renovation.
- We are looking into more efficient lighting in all areas.
- Are we considering replanting trees in the areas that were harvested?

■ **Adjournment**

- Meeting adjourned with prayer at 8:00 P.M.

The next meeting will be on May 11, 2017 @ 7 PM.