

## PARISH COUNCIL

September 20, 2017

Minutes of the Meeting \* submitted by Kathi Trares

**PRESENT:** Fr. Ed Stafford, Elaine Finnerty, Mike Minor, Karen Schulz, Susan Zukas, Patty Nichols, Michelle Ward-Clayton, Peg Haney, Bill Custer, Kathi Trares (Bob Zamrzla)

**EXCUSED:** Deacon Gerry Scopilliti, Cindy Clark, Joe Casalicchio

Meeting opened at 7:04 p.m. with by prayer led by Kathi Trares

### WELCOME & INTRODUCTIONS

New members Elaine Finnerty, Mike Minor, Michelle Ward-Clayton were welcomed (Joe Casalicchio – not present). Everyone introduced himself or herself and shared a little personal history. Fr. Ed stated that meetings would be every other month and last one hour (no summer meetings); sub-committees may meet in between to accomplish tasks. Members were asked to volunteer on Prayer Leader list for upcoming meetings.

### MINISTRY/ORGANIZATION REPORTS & NEWS

**Finance Council** (Karen Schulz) – September's meeting welcomed new member Barb Colin. Annual budget was reviewed (inserted in 9/17 bulletin). Members & staff agreed to switching online giving company from WeShare to ConnectNow (part of ParishSOFT, our current parish database company); new program will save money and time since contributions are automatically posted. Church roof work should begin this month or early October. Ox Roast Fair figures to be finalized soon and reported to parish through bulletin insert.

**Worship Committee** (Michelle Ward-Clayton) – Upcoming events include Blue Mass for Safety Forces (9/24) with K of C 4<sup>th</sup> Degree hosting, Eucharistic Adoration (10/6), Pet Blessing (10/7), Communal Rosaries (10/7) with K of C dedicating to Right to Life), 10/8 with PSR for Respect Life month & Feast of Our Lady of the Rosary, 10/9 with K of C Women's Auxiliary (suggestion was made to look into getting rosary donations), All Saints (11/1), All Souls (11/2) with observance at Masses 11/4-5. Advent/Christmas plans underway

**St. Joseph Cares** (Patty Nichols) – Karen Alexander welcomed as new member. August saw \$1,200.00 going to numerous people for utilities, rent, etc. Committee member Ron Skala spearheading increased awareness effort concerning drug addiction epidemic with information about area programs (i.e. Start Talking Portage). Member Jan Herman involved with The Haven of Portage County, whose mission is to provide a warming station for rest and restoration to homeless of Portage County working toward holistic healing - physical, spiritual, emotional, & intellectual. SJC's goal of moving organization's records from notebooks to electronic version was set.

**Ox Roast Fair Core Group** (Kathi Trares) – Meeting on 9/11 involved reviewing and discussing suggestions and issues brought up at 8/27 Chairpeople's Wrap-Up meeting. 2018 Raffle plans include offering a large cash prize (instead of a vehicle), smaller cash prize, and donated item (i.e. TV, mower, ATV). Next meeting in January.

**Garden Club** (Kathi Trares) – Refurbishing of Parish Center courtyard space recently completed by Alex Forristal for his Eagle Scout project. Ash tree in front yard of Parish Center by sign is diseased and will be taken down; replacement tree in memory of Bernice Heritage planned. Thirty-third annual Christmas Boutique set for 11/12.

### STAFF REPORTS

**Deacon Gerry Scopilliti** (not present) – No report.

**Sr. Joyce Schreiber, Pastoral Associate** – No report.

**Peg Haney, DRE** – Successful PSR opening with 76-82 families registering. Confirmation is 3/10 at St. Columba Cathedral in Youngstown. First Communion set for 5/6 during 11:15 a.m. Mass. Free Community Meals set for 9/24 (Safko family), 10/29 (Men of St. Joseph), 1/28 (St. Joseph Cares), 2/25 (Boy Scouts), 3/25-Pancake Breakfast (K of C Women's Auxiliary), 4/29-Picnic (Parish Council).

**Cindy Clark, Business Office Manager** (not present) – No report.

## **STAFF REPORTS (continued)**

**Kathi Trares, Parish Secretary** – Hand-outs for upcoming diocesan programs/events were shared including Foundations in Ministry (Peg mentioned program is a wonderful training & faith booster), Evangelization 101 Retreat, and Ministry Day 2017 (10/14). Diocese of Youngstown's 75<sup>th</sup> Anniversary celebration opens 5/20/18 & closes 6/9/19. Everyone asked to think of ways St. Joseph Parish can celebrate its 95<sup>th</sup> anniversary as a parish 5/15/18 (Mission 1864); part of Cleveland Diocese prior to DOY being established.

## **PASTOR'S REPORT (Fr. Ed Stafford)**

Since Glenn Turpin's term ended, a new Parish Council president needs to be appointed; Bill Custer's name was nominated, he agreed to serve, and was unanimously approved.

## **OLD BUSINESS**

**Pastoral Planning Process Summary** – Members reviewed report that was submitted to the diocese as part of the ongoing Pastoral Planning for Evangelization; it was agreed report to parish should be the same and inserted in 10/1 bulletin (along with blurb mentioning process, diocesan report link, and welcoming of new members); website will also feature on Parish Council page.

## **NEW BUSINESS**

**Parish Council Focus** – With the new make-up of Parish Council, a focus needs to be determined. Members agreed that continuing the work of the Pastoral Plan would be a good direction to go; Bill suggested theme of "This is your parish – What do you want out of it?" Plans are to keep addressing plan's goals & action items and keep communicating to parishioners. Website highlight corner was suggested (Kathi plans to develop Pastoral Planning for Evangelization page). Council members are asked to choose a category as a focus to work on with another member (please contact Bill before November meeting as to your choice).

Meeting adjourned at 8:00 p.m. with closing prayer led by Kathi.

**PARISH COUNCIL MEETINGS (& PRAYER LEADERS):** 11/15 (Patty), 1/17 (Mike), 3/21 (Michelle), 5/16 (Bill)











## **Worship Committee Meeting June 1, 2017**

Attendance: Father Ed, Chuck, Marianne, Mary Ann, Kathy, Amy, Michelle, Bob, and Diane

Anointing of Sick mass went very well, heard good comments. Have this twice a year next in October

Adoration this Friday June 2, from 7-9 PM and Divine Mercy as long as there is someone to lead

Mass change to 10:30 AM this weekend 6/4

June 4 - Fr James Peter will be presiding at 8:30 AM mass, after there will be a reception in Hughes Hall.

Thank you to the members who check the plants every day.

Father approved 12 copies of "At Home with the Word" for Worship Committee, which can be ordered at the same time as the lector's books are ordered. When come in please be sure they are marked for Worship Committee.

The Worship Committee in nominating Michelle Ward-Clayton to Parish Council as our representative.

### Environment

June 3-4 Pentecost end of Easter season - Red (Sat 6/3 Marianne and Mary Ann are going to Urban Growers to pick up some red and white flowers)

June 10-11 Holy Trinity - White

June 16-17 Most Holy Body & Blood White - Also Father's day weekend.

July 1-2 4<sup>th</sup> of July weekend No flags in Sanctuary, use in narthex, Marianne won't be here that weekend.

August 6 Sun 4 PM Mass for St Joseph Mantua parishioners at St Columba cathedral in Youngstown  
Add to announcements and put in bulletin

August 15 Tue Assumption of our Blessed Virgin Mary - Holy day of obligation mass 8AM and 7 PM need sign-up sheet for 7 pm.

Sept 17 11:15 Outdoor mass tentatively

**NO MEETING IN JULY**

**NEXT MEETING THURSDAY AUGUST 3, 2017 AT 6 PM**

**Respectively submitted 6/2/17**

**Approved: By email 6/2/17**

**Diane Sanderson**

**Chuck Casalicchio**



## Worship Committee Meeting August 3, 2017

Attendance: Chuck, Marianne B., Mary Ann F., Kathy P., Amy, Michelle, Bob, Jay, Seminarian Jerry

Music Director not in attendance no music report

Fr. Ed and Deacon Gerri are at Green's Funeral Home for Susy Hafemeister's Wake

We are in ordinary times environment is Green

Aug 4, Fri. 7-9 PM Eucharistic Adoration, Devout Rite, Silent Adoration, Music, Devine Mercy

Aug 5, Sat. 4:20PM Rosary

Aug 5<sup>th</sup> & 6<sup>th</sup> The Transfiguration of the Lord (environment is white)

Aug 6, Sun. 4:00PM Mass for St. Joseph Parish at the Cathedral in Youngstown, meeting in parking lot for carpooling at 2:30 PM leaving a little before 3 PM. Address of Cathedral is: 159 West Rayen Ave. Youngstown, OH 44503-1033 phone 330-744-5233

Aug 15, Tue. Assumption of our Blessed Mother, Holy Day of Obligation - Mass 8 AM and 7:30 PM (need sign-up sheet for 7:30 ) Environment will be White

Aug 27 Sun. Baptisms after 8:30 mass Georgia Jae Carlton, after 11:15 Teagan Patricia Orleman

Sep. 2&3 Labor Day Alcove and Narthex can be embellished no flags on altar.

Sep 10 Sun. **Mass time Change to 11:15** from 10:30

Sep 16 Sat 5:00 PM Tentative Outdoor mass and picnic

Sep 17 Sun 11:15 AM Outdoor Mass

Sep 24 Sun 5:00 PM Blue Mass, Reception to follow at 6:00 PM

**NOTE: PLEASE ASK MAINTENANCE PERSON OF ST. JOE'S TO PRESSURE WASH THE BIRD DROPPING FROM THE PAVILLION FLOOR AND BENCHS FOR OUTDOOR MASS.**

**NEXT MEETING THURSDAY SEPTEMBER 7<sup>th</sup> at 6:00 PM**

Respectfully Submitted 8/4/2017

Diane Sanderson

Approved by 8/5/2017 via email

Chuck Casalicchio with corrections

## Worship Committee Meeting September 7, 2017

Attendance: Fr. Stafford, Deacon Gerry, Chuck, Marianne, Mary Ann, Amy, Michele, Bob, Kathy P., Bill and Diane

Sr. Joyce Has put everything in the bulletin that she is working on.

Michele mentioned that there is a person named Sue who had attended the Easter Vigil and would like to go through RCIA.

Bill Has ordered the Breaking Bread Books for 2018. Lector books are already here. Asked Chuck if we can use his speakers and microphones for the Outdoor Mass

Father Ed Pleased with the Worship Committee, keep doing what you are doing.

It was mentioned that the Woman's Auxiliary of the K of C will be donating the proceeds of the New Year's Eve Party to fix the sanctuary. Deacon mentioned that he knows someone who has wallpaper it would be a temporary fix.

9/10/17 11:15 Mass time change

9/17/17 11:15 Outdoor Mass

9/24/17 5:00 Blue Mass – Will check with the Knights to see what they are doing in regards to ministers, setup etc.

10/5/17 6:00 Worship Committee Mtg.

10/6/17 7:00 Adoration

10/7/17 10:00 Pet Blessing in pavilion

10/14/17 8:30 St. Thomas Aquinas Parish Louisville, OH. Parish will pay for registration. Please let Kathi Trares know by Sept. 22 so she can get the registration in. Will meet at 7:30 at St Joes and carpool

12/3/17 Advent starts

12/8-9/17 Live Nativity

Advent candles and glass hurricanes, maybe instead of getting the colored candles, we could look into getting the colored hurricanes, which would be a wise investment we can use just white candles. Can check with Char and see if she can make a sleeve for our wreath.

Red and Gold 2 “ wired ribbon for Christmas.

**NEXT MEETING OCTOBER 5.2017 AT 6:00 PM**

Respectfully Submitted 9/8/2017  
Diane Sanderson

Approved with corrections (if any)  
Chuck Casalicchio via email 9/9/17

**St. Joseph Cares  
Meeting Minutes  
Tuesday, June 6, 2017  
7:00 PM**

Present: Jeannine Maczko, Angie and Joe Daczko, Ron Scala, Patty Nichols and Jean Wojtecki.

I. OPENING PRAYER – Angie

II. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Ron to approve the meeting minutes of the May 2017 meeting, motion seconded by Jean, all in favor, motion carries.

III. *TREASURER'S REPORT*

Reported an ending April balance of \$1,971.88. May Deposit of \$440.00, and May Cases \$1,056.32, resulting in a balance of \$1,355.56, at the end of May. Cases for May below.

Case	Check No.	Amount	Purpose
923	2854	\$200.00	Burial cost
926	2853	\$21.32	SJC Trac phone
927	2855	\$200.00	Rent
928	2856	\$235.00	Hotel Stay
929	2857	\$200.00	Rent/Escrow
930	2858	\$200.00	Utilities

DISCUSSION - The group had discussion on the following topics:

- Clothing drive went very well. Will continue to collect monthly, next collection July 8/9. Jeannine will deliver the next collection to the drop off.
- Jeannine had a call from a parishioner interested in helping out with the monthly Bingo.
- Kathi Trares gave Jeannine an updated list and she sent SJC cards to the sick and sympathy cards for the family members of the deceased.
- Ron updated group, "Start Talking Portage" Crestwood School has declined participation for this fall, but still interested in participating next year. The principal would act as coordinator. The athletic director, Bob Dean is joining the group and will speak at the June 27<sup>th</sup> meeting. He has 17 years drug and alcohol prevention experience. He can provide the group with some direction. Portage County has 51 AA meetings per month, NA only has 5.
- Mantua Center Christian Church donated a check of \$93.01 to SJC.
- Discussed starting a garden collection table. Parishioners with an overabundance of garden products can leave their donations for anyone to take. Will have a note in the bulletin "Bring your washed extra garden veggies to share" collection from mid-August into September.
- We will be taking a break for July meeting, we will resume in August.

VI. CLOSING PRAYER– Angie

VII. ADJOURNMENT @ 8:00 PM

The next meeting is scheduled for Tuesday, August 1, 2017.

**St. Joseph Cares  
Meeting Minutes  
Tuesday, August 1, 2017  
7:00 PM**

Present: Jeannine Maczko, Angie and Joe Daczko, Ron Scala, Patty Nichols, Karen Alexander, and Jean Wojtecki.

IV. OPENING PRAYER – Joe

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion by Joe to approve the meeting minutes of the August 2017 meeting, motion seconded by Ron, all in favor motion carries.

VI. TREASURER’S REPORT

Reported an ending July balance of \$1,112.76. August Deposit of \$501.37, and August Cases \$1,234.25, resulting in a balance of \$379.88, at the end of August. Cases for August below.

Case	Check No.	Amount	Purpose
947	2869	\$200.00	Rent
948	2870	\$200.00 Fee \$1.65	Dominion
949	n/a	-0-	No case
950	2871	\$200.00	Rent
951	2872	\$200.00	Rent
952	2873	\$200.00	Ohio Edison
953	2874	\$232.60	Dominion

DISCUSSION

The group had discussion on the following topics:

- Starting Jan 2018, Jan will go to an electronic form of keep case records.
- Ron has 10 walking sticks to sell, Jeannine will check with Marlene if we can have a small spot at the Christmas boutique.
- Great comments on the Garden Abundance sharing table. Thank you Kathi Trares for making the suggestion.
- Ron’s update , “Start Talking Portage” will have brochures available in the Narthex regarding upcoming events. Trying to get a weekly Narcotics Anonymous meeting set up at Saint Joseph’s. Root House does not support NA, they send people to AA. Drug Free Club of America is pushed back a year. Tim will meet with all schools in the area to see who is on board. Ron joined Portage County Drug Coalition; it is much like Start Talking Portage. None for und 21, sponsored by Hiram College, show the dangers of drinking and driving to teenagers.
- Did 4 C’s get any volunteers? Need help 2-3 hrs a month. Will check with Monica Fratus. Hours are 1-3 M-W-F
- Joe will be collecting for the clothes drive this weekend
- Jan invited all to attend “Night of Hope” on September 24<sup>th</sup>, 5-8 pm fundraiser and awareness for Haven of Portage County
- Patty will firm up the SJC brochure with Kathi, ask to remove “car repairs”.
- Welcome Karen Alexander to our meeting. Introductions were made and discussion of what the group does.

VI. CLOSING PRAYER– Joe

VII. ADJOURNMENT @ 8:10 PM

The next meeting is scheduled for Tuesday, October 3, 2017.

**St. Joseph Cares  
Meeting Minutes  
Tuesday, September 5, 2017  
7:00 PM**

Present: Jeannine Maczko, Angie and Joe Daczko, Ron Scala, Patty Nichols, Karen Alexander, and Jean Wojtecki.

VII. OPENING PRAYER – Joe

VIII. APPROVAL OF MINUTES FROM PREVIOUS MEETING

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VI. CLOSING PRAYER– Joe

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